

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE TRUSTEES**

**April 28-29, 1961**

**For the confidential information**  
**of the Board of Trustee**

The Board of Trustees of the University of Wyoming met in the Board room on April 28, 1961. Mr. Hansen called the meeting to order at 10:00 a.m. and the following members answered the roll call: Hansen, Reed, Jones, Brough, Peck, Chamberlain, Bush, McIntire, Laird, Sullivan, McCracken and, ex officio, Humphrey. Trustees not present were: Newton and, ex officio, Gage and Linford.

Mr. Brough moved that the minutes of the March 3-4 meeting of the Board be approved as written. Mr. McCracken seconded the motion and it was carried.

APPROVAL  
OF MINUTES

Following announcements by President Humphrey concerning a reception for foreign students to be held at 4:30 p.m., the Old Timers' dinner at 6:30 p.m., and a meeting of the Honorary Degrees Committee the following day at 1:00 p.m., the Trustees gave their attention to the President's Report. Mr. Reed moved, Mr. Peck seconded, and it was carried that the following appointments be approved:

APPOINTMENTS

1. Mrs. Eugenia Stephenson as Home Demonstration Agent in Goshen County, effective June 5, 1961, at a salary rate of \$6,504 on a twelve-month basis.

Stephenson

2. Miss Ruth Wright, transferred from the position of Home Demonstration Agent in Hot Springs County to a similar position in Big Horn County, effective June 1, 1961, at a salary rate of \$5,280 on a twelve-month basis.

Wright

3. Mr. Gerald J. Brenner as Instructor in English, effective September 1, 1961, at a salary rate of \$5,208 for the academic year 1961-62.

Brenner

4. Mr. John P. Patterson as Instructor in English, effective September 1, 1961, at a salary rate of \$5,004 for the academic year 1961-62.

Patterson

5. Miss Nancy C. Baggs as Instructor in Mathematics, effective September 1, 1961, at a salary rate of \$5,724 for the academic year 1961-62.

Baggs

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| 6. <u>Mr. Leslie E. Shader</u> as Instructor in Mathematics, effective September 1, 1961, at a salary rate of \$5,724 for the academic year 1961-62.                           | <u>Shader</u>       |
| 7. <u>Mr. Don C. Hawley</u> as Assistant Professor of Modern Languages, effective September 1, 1961, at a salary rate of \$6,600 for the academic year 1961-62.                | <u>Hawley</u>       |
| 8. <u>Mr. Robert A. Soller</u> as Instructor in Speech, effective September 1, 1961, at a salary rate of \$6,000 for the academic year 1961-62.                                | <u>Soller</u>       |
| 9. <u>Mr. Irvin E. Lawrence</u> as Assistant Professor of Zoology, effective September 1, 1961, at a salary rate of \$6,504 for the academic year 1961-62.                     | <u>Lawrence</u>     |
| 10. <u>Mr. Robert F. Gwinner</u> as Assistant Professor of Business Administration, effective September 1, 1961, at a salary rate of \$6,504 for the academic year 1961-62.    | <u>Gwinner</u>      |
| 11. <u>Mr. Edward Jochumsen</u> as Assistant Professor of Business Administration, effective September 1, 1961, at a salary rate of \$6,600 for the academic year 1961-62.     | <u>Jochumsen</u>    |
| 12. <u>Miss Theo Jean Umland</u> as Assistant Professor of Nursing, effective September 1, 1961, at a salary rate of \$6,240 for the academic year 1961-62.                    | <u>Umland</u>       |
| 13. <u>Miss Marcia L. Bradley</u> as Instructor in Nursing, effective September 1, 1961, at a salary rate of \$4,800 for the academic year 1961-62.                            | <u>Bradley</u>      |
| For the information of the Board, President Humphrey reported the following resignations:  | <u>RESIGNATIONS</u> |
| 1. <u>Mr. H. E. Chamberlain</u> , Supply Instructor and Assistant in Seed Certification, effective June 9, 1961, to work toward the Ph.D. degree at Colorado State University. | <u>Chamberlain</u>  |
| 2. <u>Miss Signe Nielsen</u> , Instructor in Home Economics, effective August 31, 1961, to be married.   | <u>Nielsen</u>      |

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| 3. <u>Mr. Philip Johnson</u> , Instructor in Botany, effective August 31, 1961, to accept another position.  | <u>Johnson</u>           |
| 4. <u>Mr. John D. Noble</u> , Instructor in Physics, effective August 31, 1961, to work toward a Ph.D. degree at the University of British Columbia.   | <u>Noble</u>             |
| 5. <u>Mr. R. W. Richman</u> , Supply Instructor in Mathematics Education, effective August 31, 1961, to complete work for the M.A. degree at the University of Utah.   | <u>Richman</u>           |
| 6. <u>Mrs. Lynn Simons</u> , Supply Instructor in Language Arts Education, effective August 31, 1961, to go with her husband, who is being transferred from Laramie.   | <u>Simons</u>            |
| 7. <u>Miss Eileen Strickler</u> , Supply Instructor in Elementary Education, effective August 31, 1961, for personal reasons.  | <u>Strickler</u>         |
| 8. <u>Mr. Leroy E. Wilson</u> , Instructor in Mechanical Engineering, effective August 31, 1961, because of insufficient salary.   | <u>Wilson</u>            |
| 9. <u>Mrs. Suzanne D. Cohen</u> , Instructor in Nursing, effective August 31, 1961, to work toward a Master's degree.  | <u>Cohen</u>             |
| 10. <u>Miss Mary E. Hilliard</u> , Assistant Professor of Nursing, effective August 31, 1961, to seek a position closer to her home.   | <u>Hilliard</u>          |
| Mrs. Bush moved, Mr. Reed seconded, and it was carried that the following requests for extension of leave without pay be approved:   | <u>LEAVES OF ABSENCE</u> |
| 1. <u>Mr. Kurt C. Feltner</u> , Instructor in Plant Science, a one-year extension of his leave, to September 30, 1962, to permit him to complete requirements for the Ph.D. degree in Agronomy at the University of Arizona. | <u>Feltner</u>           |
| 2. <u>Mr. Glenn P. Roehrkasse</u> , Assistant Professor of Agricultural Economics, a two-month extension of his leave, to July 31, 1961, to permit him to complete his doctoral dissertation at the Iowa State University.   | <u>Roehrkasse</u>        |
| 3. <u>Mr. Robert C. Thompson</u> , Instructor in Animal Science, a one-year extension of his leave, to September 1, 1962, to permit him to complete  | <u>Thompson</u>          |

requirements for the Ph.D. degree in Animal Science at Oregon State University.

4. Mr. Richard L. Beatty, Assistant Professor of Statistics, an extension of his leave through the 1961-62 academic year to permit him to complete requirements for the Ph.D. degree at Stanford University.

Beatty

Mr. Reed moved, Mr. Brough seconded, and it was carried that the following budget changes be approved:

BUDGET CHANGES

1. Agricultural Substations. An appropriation of \$2,100 from the Agricultural Substations unappropriated funds to the Torrington Substation to permit purchase of a pickup to replace a 1945 IHC ½-ton pickup.

Agricultural  
Substations

2. Riverton Soil Laboratory. An appropriation of \$1,125.27 from the unappropriated funds of the Riverton Soil Laboratory to permit trading for a new pickup to replace the truck in use at the Riverton Soil Laboratory.

Riverton Soil  
Laboratory

3. Department of Geology. An appropriation of \$1,400 from the General Fund to cover the necessary shipping costs of a large number of core samples given to the Geology Department by the Diamond Alkali Company of Cleveland.

Department of  
Geology

4. Department of History. An appropriation of \$930 from the General Fund to pay the salary of Mrs. Eugene Hardy for teaching in the History Department during the six-week period of her husband's sick leave.

Department of  
History

5. Board of Trustees. An appropriation of \$300 to the Board of Trustees Extraordinary Expense budget for the remainder of the 1960-61 fiscal year.

Board of  
Trustees

6. Student Personnel and Guidance. An appropriation of \$525 from the General Fund to be added to the Supplies budget of the Division for the remainder of the fiscal year to replace money spent for microfilm.

Student Personnel  
and Guidance

7. 75th Anniversary Celebration. An appropriation of \$3,900 from the General Fund to finance the activities planned in connection with the

75th Anniversary  
Celebration

celebration of the 75th anniversary of the University and the 100th anniversary of the Land-Grant College Act.

8. Insurance. An appropriation of \$2,500 from the General Fund to cover insurance premiums which must be paid during the remainder of the 1960-61 fiscal year.

Insurance

9. Physical Plant Repairs. An appropriation of \$6,872 from the Building Improvement Fund Stone Sales Account to cover the cost of the following Physical Plant Repair items which were eliminated from the Legislative budget by the Ways and Means Committee;

Physical Plant Repairs

Repair Pool Bulkhead, Gymnasium. . . . .	\$1,643.00
Remodel Dean's Office, Arts and Sciences Building. . . . .	1,927.00
Repair Handball Court. . . . .	3,302.00
	<u>\$6,872.00</u>

10. Trail Lake Ranch. An appropriation of \$2,775 from the University Building Improvement Fund to cover the University's share of the cost of improving existing buildings at the Trail Lake Ranch.

Trail Lake Ranch

For the information of the Board, President Humphrey presented a report from the Internal Auditor on his activities for the period ending April 14, 1961. The Auditor reported that for the Division of Music he had examined applied music fees, non-credit registrations, and payments to part-time instructors; that the recommendations of the State Examiner with respect to the Bookstore had been placed in effect; and that he had made an examination of the Auto Repair Shop with special emphasis on accounts receivable, purchases, and accounts payable.

REPORT ON  
INTERNAL  
AUDITOR

At the request of the Board, President Humphrey presented a report from the Supervisor of Agricultural Substations on the improvements made at the inactive farms at Lander, Eden, and Lyman. The report indicated that during the past year a total of \$621.79 was spent on the Lander farm

REPORT ON  
INACTIVE  
SUBSTATIONS

for cleaning the irrigation ditch, repairing the bridge over the Popo River, and installing a water feeder pipe in the river for the domestic water system; that \$600.88 was spent at Eden for building an irrigation ditch dike and drilling and casing a domestic well, and that a bid of \$1,826.50 had been received for finishing and modernizing the house; and that some \$2,600 would be spent at Lyman for painting and repairing buildings.

Mr. Chamberlain moved that the Board approve the applications of the Bank of Laramie and the First National Bank of Laramie for designation as depositories for University funds. Mrs. Bush seconded the motion and it was carried.

DESIGNATION  
OF BANKS AS  
DEPOSITORIES  
FOR UNIVERSITY  
FUNDS

Mr. Peck moved, Mr. Jones seconded, and it was carried that the following amendment to Section C of Article IV of the A.S.U.W. Constitution be approved:

AMENDMENT TO  
A.S.U.W.  
CONSTITUTION

1. The President and Vice-President of the A.S.U.W. shall be elected by a majority of the voting student body, and shall be of junior standing or higher the spring semester of elections.
2. Only the names of the two candidates receiving the highest number of votes cast in the primary election will appear on the ballot for the general election and only these two candidates will be eligible for election.
  - a. In the event that one of these two candidates is disqualified after the primary election, the name of the qualified candidate receiving the next highest number of votes in the primary election shall appear on the general election ballots.
  - b. Should a candidate other than one of those qualified by the primary election be called upon by the Student Senate to run in the general election, he shall have at least five days to campaign before the general election can be held.
3. Elections shall be held in the Spring Semester in conjunction with the election for A.S.U.W. Senators.
4. In the event of a tie in the primary election, the Senate shall have the power to vote to break the tie and the candidate receiving the majority vote of the Senate shall be placed on the general election ballot.

Considerable time was spent discussing the change orders presented by the Building Program Coordinator for the Board's information, and the Coordinator was asked to join the Trustees to answer a number of questions concerning the change orders, which were as follows:

CHANGE ORDERS

1. College of Commerce and Industry Building
  - a. Change order #3 - furnish bronze wall tablet in lieu of aluminum. . . . . Increase \$ 145.00
  
2. Petroleum and Aeronautics Research Laboratory Wing to Engineering Building
  - a. Change order #7 - replace defective concrete in front steps . . . . . Decrease 110.00
  
3. Men's Dormitories and Dining Hall
  - a. Change order #7 - relocate glass and tooth-brush holder, and furnish and install coat hook and tie rack on wardrobes . . . . . Increase 1,780.00
  - b. Change order #8 - make front of two office control counters at telephone switchboard recess removable, and furnish and install Johns-Manville 20-year surety bond roof in lieu of Ther-Mo roofing. . . . . Increase 134.00
  - c. Change order #9 - furnish and install acoustical tile at borders of all student rooms and paint all concrete stair soffits. . . . . Increase 4,979.00
  
4. Steam and Electric Facilities - L. M. Marcum Company
  - a. Change order #18 - install check valve in chemical feed line to existing boiler and reinstall anchor on steam line at first off-set in north tunnel. . . . . Increase 303.49
  
5. Steam and Electric Facilities - Simpson Electric Company
  - a. Change order #8 - waive high potential testing of 5 kv cable. . . . . Decrease 376.00
  
6. Student Health Service and College of Nursing
  - a. Change order #8 - delete punch list items offset by purchase order . . . . . Decrease 500.00
  
7. Women's Dormitory
  - a. Change order #10 - on ceilings of first, second, and third floor corridors around



depressed slabs for washrooms conceal concrete projection with 2 x 4 furring and acoustical tile; to conceal piping in specified rooms, suspend ceiling around piping and install acoustical tile on gypsum board backing; install oak trim in lieu of gypsum board over control counter in Room 132. . . . .	Increase 576.00
b. Change order #11 - furnish and install signs on emergency exit door and in each of four stair towers . . . . .	Increase 71.00
c. Change order #12 - relocate wardrobe robe hooks. . . . .	Increase 682.80
8. <u>Structures for Physical Education, Intramural and Intercollegiate Athletics Area</u>	
a. Change order #1 - use heavy drilling equipment for excavating caissons as result of variance between sub-surface materials encountered when drilling was begun. . . . .	Increase 4,379.75

Before Mr. Meeboer left the meeting, Mr. Reed asked for information about the estimated completion date for the men's dormitories. Mr. Meeboer indicated that the work was behind schedule and that he did not believe the buildings would be completed by the fall of 1961 as originally planned.

MEN'S  
DORMITORIES

Mr. Reed moved that the Building Program Coordinator and the President be directed to write the contractor apprising him of his obligation under the contract and informing him of the loss of income which the University would suffer if he failed to complete the buildings by the time indicated in the contract. Mr. Chamberlain seconded the motion and it was carried.

President Humphrey called attention to a report from the Building Program Coordinator, included in the President's Report, showing original and revised cost estimates of the building program authorized by the 1959 Legislature. The report showed original estimates totaling \$11,743,000 and revised estimates totaling \$10,800,055.50, for a saving of \$942,944.50.

BUILDING  
PROGRAM 1959  
- COST  
ESTIMATES

The time remaining before lunch was spent in a discussion of an organization chart providing for some reorganization in the administrative setup of the University. Principally the proposed organization provided for four major divisions -- Academic Affairs, Student Affairs, Business and Plant Affairs, and Information and Special Services. Dr. Humphrey stated that for the present the reorganization would involve only two new positions -- heads of the divisions of Academic Affairs and Business and Plant Affairs. He pointed out that Dr. H. W. Benn already heads the Division of Information and Special Services and explained that he had no plans for naming someone to head the Division of Student Affairs during the remainder of his tenure. It was his recommendation, President Humphrey went on to say, that Mr. L. G. Meeboer be named to head the division of Business and Plant Affairs, and he would have a recommendation at a later meeting with respect to the division of Academic Affairs.

The Board adjourned for lunch at 12:10 p.m. and reassembled at 1:20 p.m. with Mr. Newton present in addition to those who were present for the morning session. Governor Gage joined the meeting at 2:35 p.m.

Discussion of the proposed administrative reorganization was resumed after lunch, and President Humphrey answered a number of questions raised by the Trustees. Concluding the discussion, Mr. Laird moved that the Board approve the organization chart as submitted and authorize preparation of detailed organization charts for the various divisions and presentation to the Board at a later meeting of the changes in the By-Laws and Regulations of the Board of Trustees which would be necessary to implement the new organization. Mr. Jones seconded the motion and it was carried.

The Trustees next considered a recommendation from Mr. L. G. Meeboer, Building Program Coordinator, and Mr. E. G. Hays, Acting Director of Finance and Budget, that the Buildings and Grounds Department be reorganized

ADMINISTRATIVE  
REORGANIZATION

PHYSICAL PLANT  
ENGINEER AND  
BUILDINGS AND  
GROUNDS SUPERVISOR

into two separate departments -- Plant Engineer and Buildings and Grounds. To head the department of Plant Engineer, Messrs. Meeboer and Hays recommended the appointment of Mr. Robert G. Arnold, effective July 1, 1961, at a salary rate of \$10,500 on a twelve-month basis. To serve as Supervisor of Buildings and Grounds they recommended the appointment of Mr. Robert Prah, effective July 1, 1961, at a salary rate of \$8,508 on a twelve-month basis. President Humphrey stated that it was the plan for Mr. Meeboer to supervise these two departments, as well as the police department, effective July 1, 1961, although he would not assume the other duties of the headship of the new Division of Business and Plant Affairs until his work as Building Program Coordinator has been completed, probably on April 1 or July 1, 1962. Mr. McIntire moved that the proposed reorganization and the recommended appointments be approved. Mr. Peck seconded the motion and it was carried.

ArnoldPrah

President Humphrey stated that, in view of the Board's approval of the appointment of a Physical Plant Engineer, he wished to withdraw the recommendation included in his Report that the firm of Porter, Porter, and Graves be employed to render engineering services in connection with the development of parking areas for the men's dormitories. Mr. Sullivan then moved that the new Physical Plant Engineer be authorized to work with the Building Program Coordinator in planning for parking areas not only for the men's dormitories but in other areas that are now or might in the future be available for such use. Mr. Brough seconded the motion and it was carried.

MEN'S DORMITORIES  
PARKING AREAS

For the information of the Board, President Humphrey presented a report from the Acting Director of Finance and Budget on average annual rates for fire and extended coverage insurance on Campus, Science Camp, Jackson Hole Biological Research Station, and Laramie Farms, as computed

INSURANCE  
RATES

by the Mountain States Inspection Bureau as of March 1, 1961. The report showed a decrease of .002 in fire insurance rates on Campus property and an increase of .002 on extended coverage; a decrease of .002 on fire insurance rates on Jackson Hole Biological Research Station property; an increase of .001 on Laramie Farms; and no change on other rates.

Mr. Brough moved that the Board approve the proposed agreements between the University and Casper College and between the University and Sheridan College concerning the nursing program for the fiscal year 1961-62 and authorize the President and the Secretary of the Board of Trustees to sign them for the University. Mrs. Bush seconded the motion and it was carried.

NURSING  
AGREEMENTS

Turning their attention to the Addendum to the President's Report, the Trustees considered first the recommendations with regard to appointments. Mr. Chamberlain moved, Mr. McCracken seconded, and it was carried that the following appointments be approved:

APPOINTMENTS

1. Mr. Douglas E. Agee as Agricultural Resource Specialist in Agricultural Extension, with the rank of Instructor, effective June 1, 1961, at a salary rate of \$7,200 on a twelve-month basis.

Agee

2. Mr. Gene A. Pratt as Assistant Professor of Botany, effective September 1, 1961, at a salary rate of \$6,000 for the academic year 1961-62.

Pratt

3. Mr. William D. Wagoner as Assistant Professor of Economics, effective September 1, 1961, at a salary rate of \$6,540 for the academic year 1961-62.

Wagoner

4. Mr. Henri Sato as Instructor in Modern Languages, effective September 1, 1961, at a salary rate of \$5,208 for the academic year 1961-62.

Sato

5. Mr. F. Reid Creech as Supply Instructor in Statistics, effective August 1, 1961, at a salary rate of \$5,995 for the eleven-month period

Creech

August 1, 1961 to June 30, 1962.

6. Mr. J. Earl Foster as Associate Professor of Mechanical Engineering, effective September 1, 1961, at a salary rate of \$8,508 for the academic year 1961-62.

Foster

For the information of the Board, President Humphrey reported the following resignations:

RESIGNATIONS

1. Mrs. Elizabeth H. Jones, Home Demonstration Agent in Niobrara County, effective May 31, 1961, to devote full time to being a homemaker.

Jones

2. Mr. James W. Legg, County Agricultural Advisor in Fremont County, effective May 15, 1961, to go into a greenhouse enterprise in Lander.

Legg

3. Mr. G. W. Krapf, Assistant Professor of Music, effective August 31, 1961, to accept a position at Iowa State University.

Krapf

Mr. Brough moved, Mrs. Bush seconded, and it was carried that the following budget changes be approved:

BUDGET CHANGES

1. Division of Music. An appropriation of \$161.32 from the General Fund to cover the cost of cutting windows in the doors of the practice rooms in the Music Annex.

Division of Music

2. Coach's Residence. An appropriation of \$399 to permit purchase of a combination washer and dryer for the coach's residence.

Coach's Residence

President Humphrey presented a proposal that the funds reserved for equipping the new Commerce and Industry building be increased to include equipment for the Computing Laboratory, since the Legislative Ways and Means Committee had eliminated from the budget the amount requested for renting equipment for the Laboratory, and since considerable saving had been effected in construction authorized by the 1959 Legislature. A number of questions were raised: what the attitude of the Ways and Means Committee might be if such action were taken; the extent of use of present computing equipment and number of students receiving instruction in its operation; the number of years the proposed equipment could be used before

COMPUTING EQUIPMENT

becoming obsolete, etc. President Humphrey was asked to secure additional information from Dr. E. C. Bryant, Director of the Computing Laboratory, for consideration by the Board the following day.

Mr. Reed moved, Mr. Peck seconded, and it was carried (Mr. Newton not voting) that the proposed agreements between the University of Wyoming and the counties of Big Horn, Carbon, Fremont, Goshen, Laramie, Lincoln, Natrona, and Park, covering employment of assistant county agents during the 1961-63 biennium be approved on the following basis:

<u>County</u>	<u>County Share of Salary</u>	<u>University Share of Salary</u>	<u>Total Salary</u>
Big Horn	\$ 1,272	\$ 3,732	\$ 5,004
Carbon	1,620	3,756	5,376
Fremont	2,340	4,164	6,504
Goshen	264	4,848	5,112
Laramie	2,544	2,460	5,004
Lincoln	264	5,796	6,060
Natrona	3,696	1,944	5,640
Park	2,460	4,356	6,816
	<u>\$14,460</u>	<u>\$31,056</u>	<u>\$45,516</u>

President Humphrey informed the Trustees that since the March meeting of the Board, at which the President and Secretary had been authorized to sign the agreement by which the University would obtain an option to acquire some 600 acres of land in the vicinity of the University stock farm, the Schrader children had requested certain changes as follows: (1) addition of a provision giving the grantors the right to terminate in the event an incurable defect in title should appear; (2) provision for payment to be made by Certified Check payable to the various sons and daughters of John Schrader rather than to one or two of them as agents for the others; and (3) provision to the effect that the University will pay rent not previously paid to John Schrader if it remains in possession for a period after the death of John Schrader and before the University acquires title.

COOPERATIVE  
AGREEMENTS  
FOR EMPLOYMENT  
OF ASSISTANT  
COUNTY AGENTS

OPTION ON  
SCHRADER  
PROPERTY

Mr. Sullivan moved, Mr. Chamberlain seconded, and it was carried that the Board approve the following resolution, authorizing execution of the revised option:

Resolution

WHEREAS the Trustees previously authorized the execution of an Option Agreement by which the University would obtain an option to acquire certain land in the vicinity of the University stock farm, which land is presently owned by John Schrader for life with remainder to his sons and daughters; and

WHEREAS the Schrader children have requested certain changes in the Option Agreement and all of the said Schrader children have now executed an Option Agreement incorporating said changes;

NOW, THEREFORE, the President and Secretary of the Trustees are hereby authorized to execute the Option Agreement, revised as above stated, and the Acting Director of Finance and Budget is authorized to pay the earnest money as provided in the Agreement from the amount heretofore appropriated for such purpose. The Secretary is hereby directed to include a copy of the revised Option Agreement in the minutes of this meeting.

OPTION AGREEMENT

THIS OPTION AGREEMENT executed this 29th day of April, 1961, by and between Wana Clay Olson, and Harry C. Olson, her husband; Fred M. Schrader and Katherine E. Schrader, his wife; Wayne H. Schrader and Elizabeth M. Schrader, his wife; Emma S. Ellis; Ella M. Crawford; and Evelyn S. Surline and George D. Surline, her husband, parties of the first part, hereinafter called GRANTORS, and the Trustees of the University of Wyoming, a body corporate under the laws of the State of Wyoming, party of the second part, hereinafter called the UNIVERSITY,

WITNESSETH:

WHEREAS, the Grantors are all of the sons and daughters of John Schrader of Laramie, Wyoming and the spouses of such sons and daughters; and

WHEREAS the said John Schrader conveyed to such of the Grantors as are his sons and daughters, by Warranty Deed dated August 19, 1959, the following described real estate situated in Albany County Wyoming, to wit:

W $\frac{1}{2}$ , SE $\frac{1}{4}$ , N $\frac{1}{2}$  NE $\frac{1}{4}$ , N $\frac{1}{2}$  S $\frac{1}{2}$  NE $\frac{1}{4}$ , SE $\frac{1}{4}$  SE $\frac{1}{4}$  NE $\frac{1}{4}$ , and SW $\frac{1}{4}$  SW $\frac{1}{4}$  NE $\frac{1}{4}$  of Section 36, Township 16 North, Range 74 West of the 6th P.M. less 16.75 acres included in the right of way for Lake Hattie Ditch, the right of way for the Laramie-Hans Peak Railway; and approximately 5 acres of the NE $\frac{1}{4}$  NE $\frac{1}{4}$  lying North and East of said railway right of way.

said Warranty Deed reserving to John Schrader a life estate in said premises; and

WHEREAS, the University has leased the above described premises from John Schrader for a term of one year beginning on April 1, 1961, with the right to renew said lease for two successive ten year terms, but with the provision that the lease or any renewal thereof will terminate on the death of John Schrader.

NOW THEREFORE, in consideration of the sum of one hundred twenty dollars (\$120), the receipt of which is hereby acknowledged, the Grantors hereby agree that the University shall have an exclusive right and option to purchase the above described land on the following terms and conditions:

1. The option hereby granted may only be exercised after the death of John Schrader and shall continue for a period of six months following such death.

2. This option may be exercised by the University giving written notice of its election to do so to Fred M. Schrader and Wana Clay Olson, or either of them, as agents for the Grantors. In the event both Fred M. Schrader and Wana Clay Olson are deceased, or otherwise unavailable, then such notice may be given to any surviving son or daughter of John Schrader as such agent.

3. The price at which the University shall have the right to purchase said land pursuant to this option is the sum of ninety-eight thousand dollars (\$98,000).

In the event any of the buildings or improvements presently on the premises are destroyed or damaged by fire or other casualty or through the negligence of the life tenant, and are not replaced or repaired, the purchase price shall be reduced by the amount that such destruction or damage reduces the value of the premises. If in such event the parties cannot agree as to such amount it shall be determined by arbitration, and for purposes of such arbitration the Grantors shall appoint one arbitrator, the University one, and the two so appointed shall appoint a third and the decision of a majority of the three shall be binding.

The one hundred twenty dollars (\$120) earnest money paid on the execution of this option shall be credited on the Purchase Price. Any amount of rent prepaid to John Schrader on the above mentioned lease which is unearned on the date of closing shall likewise be credited against the purchase price. Taxes shall be pro-rated on the date of closing.

4. Upon receiving notice of the University's exercise of this option the Grantors shall have the abstract of record title to the property continued to a recent date and delivered to the University. The University will have the abstract examined by its attorney within thirty days, following the receipt thereof, and if he determines that the Grantor's title to the premises is not then merchantable the Grantors shall have a reasonable time to cure the defects. In the event they are unable to do so the University shall have the right, in its election, to either terminate the agreement, or to waive said defect or defects, and in the event of such termination the earnest money will be refunded. The Grantors shall, likewise have the right to terminate in the event of a defect which they are unable to cure and which the University refuses to waive.

5. Within sixty days after the attorney for the University gives his opinion that the title is merchantable or the University notifies the Grantors of its election to waive defects therein, and upon tender of the



purchase money, the Grantors agree to convey good and merchantable title in fee simple to the premises, free and clear of all liens and encumbrances, by warranty deed in form satisfactory to the attorney for the University. Grantors also agree, in further consideration of the purchase price herein provided, to transfer to the University, at the time of the delivery of the deed, the 35 shares of stock of the Pioneer Canal Company representing water rights for irrigation of the premises. It is understood and agreed that the deed will reserve to the Grantors one-half the mineral estate in the land. The purchase price may be tendered and paid to Fred M. Schrader and Wana Clay Olson, or either of them, as agent for the Grantors, but if both Fred M. Schrader or Wana Clay Olson are deceased or otherwise unavailable then such tender and payment may be made to any surviving son or daughter of John Schrader as agent of the Grantors.

The purchase price shall be paid by certified or cashiers check payable to Wana Clay Olson, Fred M. Schrader, Wayne H. Schrader, Emma S. Ellis, Ella M. Crawford, and Evelyn S. Surline or the survivors of them and the heirs, devisees, executors or administrators of any such named persons as may then be deceased.

6. In the event that, at the time of the death of John Schrader, the University is in possession of the premises as lessee of John Schrader it shall have the right to continue in possession for the duration of the option hereby granted, and in any event the University shall have the right to possession from and after giving notice of its election to exercise the option hereby granted until such time as the agreement may be terminated in accordance with section 4. hereof. In the event that the University remains in possession under this provision for a period of time in addition to that for which it had previously paid rent as lessee of John Schrader then the University agrees to pay rent to the Grantors for such additional period at the rate of two hundred thirty dollars (\$230.00) per month.

7. This Option Agreement shall be binding upon, and inure to the benefit of, the executors, administrators, heirs, devisees, legatees and voluntary or involuntary assignees of the Grantors.

IN WITNESS WHEREOF the parties have executed this option agreement on the day and year first above written.

GRANTORS

Wana Clay Olson  
Harry C. Olson  
Fred M. Schrader  
Katherine E. Schrader  
Wayne H. Schrader  
Elizabeth M. Schrader  
Emma S. Ellis  
Ella M. Crawford  
Evelyn S. Surline  
George D. Surline  
(all signed)

Trustees of University of Wyoming  
By Clifford P. Hansen (signed)  
President

Attest:

L. W. Jones (signed)  
Secretary



Reed moved, Mr. Chamberlain seconded, and it was carried that the following resolution be approved:

Resolution

WHEREAS the Lane Contracting Corporation has a contract dated September 23, 1958 for the construction of an Addition to the Engineering Building, and

WHEREAS the said project has not been completed and accepted on final inspection within the time provided for in the contract and the Contractor has failed to prosecute the work with reasonable diligence as required by the contract,

NOW, THEREFORE, the University Building Program Coordinator is hereby authorized and directed to terminate said contract in accordance with the provisions of the General Conditions and to give notice of such termination, in the name of the Trustees of the University of Wyoming, to the Contractor and to the Surety on the Contractor's Bond in the event that said building project is not certified by the architects as complete in accordance with the plans and specifications on or before 5:00 p.m. the 10th day of May 1961.

Mr. Chamberlain moved, Mrs. Bush seconded, and it was carried that the Board authorize an allowance of \$2,325 for purchase of additional items of equipment for the women's dormitory.

Mr. McIntire reviewed for the Board the actions taken by the Physical Plant and Equipment Committee the previous day with respect to final inspection and acceptance of Ross Hall and with regard to calling for bids for an underground sprinkling system and seeding for the Ross Hall and Nursing-Health Service building areas. He also read a letter which the Building Program Coordinator had written to Porter and Porter at the direction of the Committee, setting forth the Board's dissatisfaction with the inspection that had been given during construction of Ross Hall and outlining plans for correcting the situation in future construction.

Mr. Newton moved that the Board approve the minutes of the Physical Plant and Equipment Committee and authorize including in those minutes a copy of the letter to Porter and Porter. Mr. Peck seconded the motion and it was carried.

WOMEN'S  
DORMITORY -  
ADDITIONAL  
EQUIPMENT

MINUTES OF  
PHYSICAL PLANT  
AND EQUIPMENT  
COMMITTEE

Some time was spent in considering the reports of evaluation of the junior colleges at Torrington, Rock Springs, Powell, and Sheridan as submitted by the University evaluation teams. Mr. Reed moved that the Board approve the recommendation of the evaluation team that the accreditation of Goshen County Community College be extended for one year, 1961-62, with the expectation that the recommendations and suggestions in the report would be further implemented. Mr. McCracken seconded the motion and it was carried.

Mr. Reed moved that the Board approve the recommendation of the evaluation team that the memorandum of agreement with Western Wyoming Junior College be extended for the year 1961-62, with the expectation that the recommendations set forth in the report would be implemented. Mr. Jones seconded the motion and it was carried.

Mr. Laird moved that the Board approve the recommendation of the evaluation team that accreditation of the Northwest Community College be extended for one year, with the expectation that the recommendations set forth in the report would be implemented, and with the suggestion that the College apply for accreditation by the North Central Association of Colleges and Secondary Schools in the near future. Mr. Reed seconded the motion and it was carried.

Mr. Peck moved that the Board approve the recommendation of the evaluation team that the accreditation of Sheridan College be extended for the year 1961-62, with the expectation that the recommendations in the report would be implemented, and with the suggestion that Sheridan College initiate a self-evaluation in the fall of 1961, looking to possible accreditation by the North Central Association of Colleges and Secondary Schools at an early date. Mr. Reed seconded the motion and it was carried.

REPORTS OF  
EVALUATION,  
JUNIOR COLLEGES

The Board adjourned at 4:10 p.m. to go to the reception for foreign students and reassembled at 9:30 a.m. on April 29, with the same members present who were present for the previous afternoon's session except Governor Gage and Mr. Peck. Mr. Peck joined the meeting at 11:40 a.m.

President Humphrey called attention to the shortage of doctors in the West, with particular reference to Wyoming, and stated that he believed the situation could be improved by the establishment of a few two-year medical schools to give training in the basic sciences. He mentioned several institutions that had made plans to establish such schools. He went on to say that he had had a letter from Kellogg Foundation inquiring as to the University's possible interest in a grant to establish a two-year school, perhaps in cooperation with Montana and Idaho. He also called attention to the bills presently before Congress providing for federal assistance in providing medical training. He added that it probably would be four or five years before plans could be worked out for establishment of such a school but that he would like to explore the possibilities, particularly with the Kellogg Foundation.

Concluding the discussion which followed President Humphrey's presentation, Mr. Sullivan moved that the President be directed to proceed with the proposed investigation. Mr. Newton seconded the motion and it was carried.

President Humphrey read a memorandum he had secured from Dr. E. C. Bryant at the Board's request, outlining the use made of the present computing equipment and indicating the plans for use of the proposed new equipment.

Some Trustees expressed concern as to the possible reaction of members of the Ways and Means Committee to the purchase of the equipment from Improvement Revenue Bonds proceeds; others felt that an investigation

POSSIBLE  
ESTABLISHMENT  
OF TWO-YEAR  
MEDICAL  
SCHOOL

COMPUTING  
EQUIPMENT

should be made as to other types of equipment than the IBM computer on which Dr. Bryant had quoted a price of \$37,800.

Concluding the discussion, Mr. Brough moved, Mr. Chamberlain seconded, and it was carried that President Humphrey be authorized to discuss the proposed purchase of equipment with Mr. Richard Jones and Mr. Oscar Hammond of the Ways and Means Committee and, if they approve, that he request Dr. Bryant to investigate other makes of equipment than IBM before making a decision as to the equipment to be purchased.

President Humphrey presented a proposal from the First Baptist Church of Laramie that an agreement be reached with the University as to how Canby Street will be located east of 15th Street when such area is platted, since the Church expects to build on land adjacent to the property recently acquired by the University from the Suburban Improvement Company. Dr. Humphrey stated that the City of Laramie wished to have Canby serve as a future arterial street and had requested that the radius of curvature of said street be not less than 521 feet.

The proposed extension of Canby Street from 15th to 17th Street, Dr. Humphrey went on to say, involved land owned by the First Baptist Church, the Reorganized L.D.S. Church, and the University, and he added that the two churches had offered to give the necessary land involved in the proposed extension.

President Humphrey suggested that the University offer to give the City the portion of its land involved in the street extension provided the City would build the street, without cost to the University, from 15th Street through to the Gray's Gables road.

Considerable discussion followed President Humphrey's proposal. Some Trustees voiced the opinion that an extension of Sully Street, running north of the First Baptist Church property, would be preferable

NEGOTIATIONS  
WITH CITY AND  
FIRST BAPTIST  
CHURCH FOR  
EXTENSION OF  
CANBY STREET

to the curving street which would result from the extension of Canby. Other Trustees expressed concern that an offer of the land in question might involve an assessment to the University for a street not actually needed by the University.

It was finally moved by Mr. Sullivan, seconded by Mr. Newton, and carried that the following resolution be adopted:

Resolution

WHEREAS the First Baptist Church of Laramie and the Reorganized L.D.S. Church of Laramie have offered to contribute portions of their land to permit extension of Canby Street from 15th Street to 17th Street;

WHEREAS the proposed road would also involve some University land; and

WHEREAS the City will shortly need an access road to the new recreation area east of the University campus;

NOW, THEREFORE, BE IT RESOLVED that the University Board of Trustees offer to the City such land as will be needed to extend Canby Street from 15th Street to the Gray's Gables road, with the understanding that the road will be constructed at no expense to the University.

Mr. Laird moved that the Board approve the proposed plans, prepared by Hitchcock and Hitchcock, architects, for construction of an addition to the Delta Delta Delta Sorority house which would provide a chapter room and game room. Mr. Chamberlain seconded the motion and it was carried.

ADDITION TO  
DELTA DELTA  
DELTA SORORITY  
HOUSE

Mr. Laird moved that the Board approve addition of a fire escape on the Pi Beta Phi Sorority house in accordance with plans submitted by Hitchcock and Hitchcock, architects. Mr. Reed seconded the motion and it was carried.

ADDITION TO  
PI BETA PHI  
SORORITY HOUSE

Dr. Humphrey called attention to a proposal included in the President's Report with regard to possible increase in production by the University of milk and milk products for campus use, discussion of which

PRODUCTION OF  
MILK FOR  
CAMPUS USE

had been deferred until both Mr. Newton and Mr. Peck could be present. The proposal presented by the Head of the Division of Animal Science and the Dean of Agriculture called for an expenditure of \$23,003.05 for equipment, additional cows, and feed. Mr. Newton stated that he and Mr. Peck had conferred with Dean Hilston and representatives of the Division of Animal Science since the proposal was made and that certain changes had been made which would bring the total expenditure to \$24,330.

Dr. Humphrey pointed out that the Acting Director of Finance and Budget had made arrangements for the sum of \$23,003.05 to be borrowed from Bookstore funds as follows: Special Reserve, \$14,519.15, and Operating Account, \$8,483.90. He added that the additional \$1,326.95 recommended by Mr. Newton would have to be borrowed from the Bookstore Operating Account.

Mr. McIntire then moved that the plan outlined by Mr. Newton be approved, with the understanding that \$4,000 per year would be budgeted in the Experiment Station Sales Fund to apply toward repayment of the loan from Bookstore funds. Mr. Reed seconded the motion and it was carried.

The Board adjourned for lunch at 12:10 and reassembled at 2:15 p.m., with the same members present who were present for the morning session except Mr. Reed and Mrs. Bush, who returned at 2:45 p.m.

Most of the afternoon was spent in a discussion of the proposed budget for 1961-62. President Humphrey gave the Trustees copies of the following statements: Salary Scale Guide; Legislative Reductions by Divisions; Legislative Budget Analysis; Schedules of Laboratory and Classroom Use; and an Explanatory Statement concerning the balances in major divisions, and funds available above budgeted expenditures.

BUDGET FOR  
1961-62



Dr. Humphrey stated that, since the University would have more revenue than had been anticipated at the time the budget was prepared, he felt some adjustments should be made in those divisions which had received the greatest Legislative reductions. It was decided that, instead of discussing each college and department separately, President Humphrey should call attention to adjustments he felt should be made.

After Dr. Humphrey had presented his recommendations for increases, and after the Trustees had met in executive session to discuss the budget for the President's Office, Mr. McIntire moved, Mr. Jones seconded, and it was carried that the budget for 1961-62 be approved, with changes as noted in the following list of colleges, divisions, and departments:

GENERAL UNIVERSITY

Resident Instruction

College of Agriculture. . . . .	\$ 263,644.97
College of Arts and Sciences. . . . .	1,212,334.00
College of Commerce and Industry. . . . .	183,973.00
College of Education. . . . .	260,093.00
College of Engineering (including an increase of \$800 in Assistants budget of Dept. of Electrical Engineering). . . . .	341,736.00
Graduate School (including an increase of \$6,800 for additional graduate assistant- ships) . . . . .	123,944.00
College of Law. . . . .	94,274.00
College of Nursing. . . . .	107,152.00
College of Pharmacy . . . . .	78,299.00
Physical Education and Intercollegiate Athletics (including an increase of \$6,013 for Assistants and \$3,941 for Supplies). . . . .	289,680.00
R.O.T.C. - Air Force. . . . .	9,693.00
R.O.T.C. - Army . . . . .	11,134.00
Summer Schools. . . . .	197,846.00
University School . . . . .	<u>185,924.00</u>
Total Resident Instruction. . . . .	\$3,359,726.97

Organized Research

Agricultural Experiment Station . . . . .	\$ 841,902.00
Agricultural Substations. . . . .	195,866.00
Biological Research Station, Jackson Hole . . . . .	6,767.00
Division of Business Research . . . . .	27,001.00
Graduate School Research Grants-in-Aid and Publications . . . . .	8,800.00

(Organized Research continued)

Natural Resources Research Institute. . . . .	63,760.00
Soils Laboratories. . . . .	22,473.00

Total Organized Research. . . . .	\$1,166,569.00
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Educational Services

Adult Education and Community Service . . . . .	\$ 156,873.00
Nursing School, Casper. . . . .	20,000.00
Nursing School, Sheridan. . . . .	17,473.00

Total Educational Services. . . . .	\$ 194,346.00
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<u>Library. . . . .</u>	\$ 235,207.00
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Maintenance, Operation, and Repair of Plant

Buildings and Grounds . . . . .	\$ 734,781.00
Physical Plant Repairs. . . . .	23,646.00
Plant Engineer. . . . .	245,531.00

Total Maintenance, Operation, and Repair of Plant . . . . .	\$1,003,958.00
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General Administration and General Expense

Office of the President (including \$2,784 increase in salary for President; \$351 increase in salary for Assistant to President; \$540 for increase in McNair replacement position; \$930 for increase in Orth replacement position; and \$1,000 increase in Assistants). . . . .	\$ 52,635.00
Alumni Relations (including \$480 increase in salary of Director) . . . . .	26,320.00
Board of Trustees (including \$117 increase in salary of Deputy Secretary of Board of Trustees) . . . . .	25,274.00
Data Processing, Division of. . . . .	41,569.00
Dean of Men . . . . .	18,679.00
Dean of Women . . . . .	16,102.00
Finance and Budget. . . . .	152,928.00
Information and Special Services. . . . .	52,995.00
Institutional Studies and Development . . . . .	29,688.00
Internal Audit. . . . .	10,601.00
President's Residence . . . . .	1,600.00
Radiological Safety Control Program . . . . .	3,755.00
Related Student Services (including \$1,800 additional for a graduate assistant) . . . . .	104,145.00
Statistics Laboratory . . . . .	12,718.00
Student Health Service (including \$4,000 additional as reserve for possible in- creases in salaries of new doctors). . . . .	80,859.00
Student Personnel and Guidance (including \$5,000 additional for increases as follows: \$1,790, Student Labor; \$240, Contractual; \$1,180, Supplies; \$1,790, Equipment) . . . . .	76,412.00

(General Administration and General Expense continued)

Telephone Exchange . . . . .	\$ 11,755.00
Miscellaneous Accounts . . . . .	138,415.00
Total General Administration and General Expense . . . . .	\$ 856,450.00

Capital Outlay, Equipment for New Buildings, and  
Debt Service

Physical Plant Improvements and Additions . . .	\$ 197,050.00
Debt Service . . . . .	464,064.66

Total Capital Outlay, Equipment for New Buildings, and Debt Service . . . . .	\$ 661,114.66
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Total GENERAL UNIVERSITY . . . . . \$7,477,371.63

AGRICULTURAL EXTENSION . . . . . 725,295.04

RETIREMENT COSTS . . . . . 362,452.42

SCHOLARSHIP PROGRAM . . . . . 10,000.00

GRAND TOTALS . . . . . \$8,575,119.09

Self-Sustaining Accounts

Supervisor's Office . . . . .	\$ 16,731.00
Athletic Income . . . . .	287,132.00
Audio-Visual Instruction . . . . .	17,488.00
Auto Repair Shop . . . . .	59,942.00
Car Pool . . . . .	30,346.00
Coe, William Robertson, School of American Studies (Admin.) . . . . .	6,736.00
Coe, William Robertson, School of American Studies (Academic) . . . . .	62,683.00
Community Service . . . . .	21,655.42
Dray Cottage . . . . .	2,955.00
Extension Classes - Credit Program . . . . .	38,400.00
Extension Classes - Noncredit Program . . . . .	7,224.00
Field Summer Schools . . . . .	15,300.00
Food Service - Knight Hall . . . . .	310,816.00
Housing Reimbursement . . . . .	41,283.00
Hoyt Hall . . . . .	6,187.00
Inactive Agricultural Substations . . . . .	3,760.16
Knight Hall . . . . .	28,092.00
Natural Resources Research Institute . . . . .	64,860.00
Nellie Tayloe Ross Hall . . . . .	54,659.00
Public Exercises . . . . .	13,710.00
Seed Certification . . . . .	9,780.00
Special Projects - Adult Education . . . . .	5,400.00
Stores . . . . .	144,954.00
Student Apartments . . . . .	13,896.00
Student Apartments, 1959 . . . . .	29,171.00
Trail Lake Ranch . . . . .	19,363.00
Trailer Park . . . . .	1,564.00
University Bookstore . . . . .	431,139.00
University Science Camp . . . . .	21,700.00

(Self-Sustaining Accounts continued)

Wyoming Hall. . . . .	\$ 54,503.00
Wyoming Union:	
Current Operations. . . . .	213,384.00
Bond Account. . . . .	42,143.75
Replacement Account . . . . .	<u>1,200.00</u>

Total Self-Sustaining Accounts. . . . . \$2,078,157.23

President Humphrey read the minutes of the meeting of the Committee on Honorary Degrees, which included the Committee's recommendation that honorary degrees be conferred upon Professor W. O. Clough and Dr. J. David Love at the 1961 Spring Commencement. Mr. Newton moved that the Committee's recommendation be approved. Mr. Jones seconded the motion and it was carried.

HONORARY DEGREES

Dr. Humphrey stated that the next meeting of the Board would be the annual meeting and would be held on May 26-27, just preceding the Spring Commencement exercises. Mr. Jones moved, Mr. Reed seconded, and it was carried that the summer meeting be held at Jackson Lake Lodge on August 7-8.

DATES FOR FUTURE MEETINGS

The meeting adjourned at 4:50 p.m.

Respectfully submitted,



L.W. Jones  
Secretary